

Request a summary of service charge costs



Use this form to request a summary of the service charge costs relating to your property in accordance with Section 21 of the Landlord and Tenant Act 1985.

Who is eligible to make this request?

You can request a summary of service charge costs if you are responsible for paying a variable service charge for the property, or if you are submitting the request on behalf of a recognised tenants' association. We may contact you to confirm your eligibility before processing your request.

You details

Full name

Property address

Customer reference
number (if known)

Email address

Telephone number

Eligibility

I confirm that I am entitled to request this information in relation to the property listed above.

☐

(Please tick)

We will acknowledge receipt of your request and may contact you if we need any further information to process it.

Where to send your request

Please send your completed form to servicechargestatutoryrequests@greensquareaccord.co.uk. Upon receipt, we will review your request and contact you if any further information is required to process it.

Privacy notice

The information you provide will be used to process your request and verify your entitlement to receive the information requested.